

# Attendance

2021 - 2022

**Individual Target – Attendance to be above 95% with very few late arrivals**

**Whole School Target – 97%**

**National Attendance – 95%**

**ATTENDANCE DROPS BELOW 95%**

**Letter from school outlining that they have dropped below 95% which could become a concern**

**ATTENDANCE DROPS BELOW 90%**

**Letter from school to parents in order to initiate an attendance contract for a period of 6 weeks**

**ATTENDANCE DROPS BELOW 85%**

**Attendance Team including representation Panel Meeting between parents and from the Governing Body.**

**ATTENDANCE DROPS BELOW 80%**

**Referral to Attendance and Engagement Team for Penalty Notice**

## **Support available to families:**

- Voicemail 24 hours a day
- Attendance policy
- Breakfast Club
- Attendance letters, texts and reminders
- Attendance rewards for children throughout the year
- 1:1 with CAFO/Headteacher

## **Considerations given to:**

- 1 day authorised for religious observance
- Medical concerns with proof of attendance and where necessary followed up with a request to the GP to provide evidence of a medical appointment or concern
- Leave of absence requests will **NOT** be authorised
- If deemed necessary and you cannot be contacted we will visit the home and potentially contact the police to complete a welfare check